New Howdy

A new version of Howdy will be implemented in 2016. You can begin using the beta version now. This guide is intended to help you use New Howdy and several new features in addition to many of the same useful features you are accustomed to.

Search Box

- Keywords can be entered into the search box and channel content is then searched for a match. Matches are returned on-the-fly.

- This search box is helpful when using New Howdy both on the desktop and on mobile devices.
The My Howdy Tab:

- The My Howdy tab creates a space where users can customize their howdy page to their personal preference allowing users to generate and organize the channels that best suit their needs. Simply click on the Customize button to open up the customization options.

- Users will be given several options to add, remove, and design their individual channels.
My Howdy Tab Cont.

Add Items:

- Adding new channels is simple. Find the channel you want to use with the search function or scroll bar and click Add in the top right of that channel.

- Each channel will show up as an individual box that can be dragged and reorganized to the user’s preference.

- Users can select from a variety of channels from different sections of Howdy and have them all conveniently under the My Howdy Tab.
Home Tab

The Favorites channel is located on the Home tab. Information from other channels can be added to the Favorites channel allowing users to view that information quickly and easily.

Favorites Channel:

• By clicking the ‘Options’ link on a channel’s chrome, the user can select ‘Add to Favorites’. This adds the selected channel to the Favorites channel.

• The favorites channel is found on the Home tab so it may be seen at initial log in. This channel can also be added to the My Howdy tab.
Home Tab Cont.

A ‘Reset My Layout’ channel exists on the Home tab which will reset each tab to its default settings.

Reset My Layout Channel:

• For example, in case a user wants to begin again on their ‘My Howdy’ tab, this channel can empower them to reset to the default configuration.

• After resetting the layout, the user must log out and log back in to see the default layout.
Return to Howdy

When trying to navigate from an SSB web page back to the portal, instead of clicking on the ‘Back to Advising Tab’ link, there are two icons that will bring you back to the Howdy portal: the ‘Return’ icon and the ‘Home’ icon.

‘Return’ Icon:
The ‘Return’ icon returns the user back to their previous portal page.

‘Home’ Icon:
The ‘Home’ icon returns the user back to the Home tab on the Howdy portal.
If you have any further questions about the new features in Howdy, consult the Help Icon within the Howdy portal.